

DRAFT
TOWN OF OLD SAYBROOK
WATER POLLUTION CONTROL AUTHORITY
302 MAIN STREET
OLD SAYBROOK, CT 06475-2369

REGULAR MEETING MINUTES

Monday, February 8, 2010

The Town of Old Saybrook Water Pollution Control Authority met on Monday February 8, 2010, in the Pasbeshauke Pavilion at Saybrook Point Park, College Street Extension, Old Saybrook, Connecticut to conduct it's regularly scheduled first Monday meeting of the month.

I. Call to Order

The meeting was called to order by Chairman Eugene Evangelisti at 7:30PM.

II. Roll Call of Members and Introduction of Staff and Consultants and Seating of Alternates

Eugene Evangelisti, Dr. Robert Powitz, Charles Wehrly, Nelson Engborg, Doris Zumbroski, John Claffey, Jr., and George Gwizd were present. Elsa Payne, Don Lucas and Gratia Lewis were absent.

John Claffey, Jr. was seated for Elsa Payne.

Also in attendance were; Peter Grose, Fuss & O'Neill, Robbie Marshall, WPCA Administrative Assistant, and Joanne Rynecki, WPCA Clerk.

III. Acceptance of Agenda – Regular Meeting Agenda was accepted unanimously.

IV. Approval of Minutes: January 11, 2010; February 2, 2010

A motion was made by Robert Powitz to accept the minutes of January 11, 2010. No discussion. This motion was seconded by George Gwizd. The motion was accepted 6-0-1. John Claffey, Jr. abstained.

A motion was made by Robert Powitz to accept the minutes of February 2, 2010. This motion was seconded by George Gwizd. A correction was noted for the spelling of Peter Grose. The motion was accepted 7-0-0.

V. Chairman and Members' Comments - Mr. Claffey questioned what information was on the postcards that were sent to Saybrook Acres recently. Robbie explained that they advised homeowners that surveyors from Fuss & O'Neil will be coming to do surveys of their properties this week and that there will be an informational meeting held soon which Members may be a part of. The card also listed contact information for the WPCA. Mr. Claffey commented about an editorial he read in the local paper in opposition to the WPCA and the sewer avoidance program. Chairman Evangelisti responded that there have been letters written from a homeowner that is opposed to the program. Anyone refusing to comply

with the DEP mandated program will be handled through the proper legal channels.

Chairman Evangelisti read to the members a copy of the article about the WPCA that will be placed in the Old Saybrook Events Magazine along with a photograph of the Members. Chairman Evangelisti said he has been in contact with Richard Maloney, of the Connecticut Consumer Protection Department. A representative will be coming to speak to this Board to give information on what to look for to ensure that the contractors hired to perform the work for this program are knowledgeable and reputable.

VI. Staff and Fuss & O'Neill Reports

- a. F & O Test Hole Bid Proposal** – Peter Grose handed out a draft flow chart for the tasks which need to be completed for Spring 2010 in order to be prepared to accept bid contracts from contractors for septic upgrades. Tasks range from Base Mapping, Bid Process, Public Education Sessions, Initial Investigation, Type of upgrades Required, Clean Water Fund (CWF) Applications, CWF Priority List and the Execution of the CWF Agreement. Peter Grose said that it is important that a representative from the WPCA attend the Public Hearing session in March for the CWF Grant Funds allocation to ensure we obtain the maximum amount. At the meeting we will be allowed to explain, in detail, how our program is set up and how the funds will be allocated.
- b. Emergency Bid Package** – The bid package is nearly complete. It is with the DEP for review.
- c. Clean Water Fund Application Update** – discussed earlier tonight in Section VI. a.
- d. 2010-2011 Budget Update** – Chairman Evangelisti had a discussion with Don Lucas and the First Selectman regarding the staffing needs of the WPCA. Decisions will be made whether to hire part time employees or possibly independent contractors for the various positions. The work group will discuss this further. Peter Grose will give the Chairman the projected hours F & O will bill for over the next year for their services. Peter added that his firm's costs are all grant loan eligible. David Potts, in the audience, said that there is new "ETA" Software for onsite systems. He will provide information on this software to Robbie.
- e. Saybrook Acres Status (surveys, maps & protocols)** – Peter Grose said the field work is being done this week. The property lines will be added to the mapping and it should be finished by the end of the month. Chairman Evangelisti asked Peter if his men can also have the catch basins numbered while they are out there in the field to assist the Public Works dept. Peter agreed to have it done.

VII. Old Business

- a. **Update on Emergency Repairs-** Test holes on all 3 properties will be done when orders are received from Mary Jane. Further discussion at the next work group meeting.
- b. **Saybrook Acres PE Session-** The Power point presentation is almost completed. It will be finalized for the PE Session which will be schedule in the beginning of March.
- c. **Installers' Meeting-** Still working on setting it up. Chairman Evangelisti read a letter written from Don Lucas dated 2/8/2010 to this Commission. The letter was written to answer questions regarding Don's status as WPCA coordinator. Don felt that with the beginning of a new fiscal year that it was time to hand over reins for this project. Don has established a good working relationship with the DEP and has worked with this group to develop a good model which can be used and reviewed by other towns for years to come. Don will be here until a suitable replacement is found and brought up to speed. The transition should be complete by July 1st.
- d. **WPCA Staffing-** To be discussed at the Executive Session tonight.
- e. **Contract with CRAHD-** In the process of developing a contract.

VIII. New Business – Members for the ATS Committee- The committee members will be responsible for the review and selection of the systems and equipment allowed by the town. We need this committee will be set up within the next few months.

IX. Correspondence and Bills – none.

NOTE: Due to scheduling conflicts, the first regular meeting of March for the WPCA scheduled for March 8, 2010 will be held at the Old Saybrook Town Hall 1st Floor Conference Room.

X. Questions from the Public - Dave Potts, an Old Saybrook resident, asked if a homeowner wants to perform the work on their own, will they qualify for state or town funds? Per Mr. Grose of Fuss & O'Neil, answered no, because the funds are federal and state funds that can only be used by the municipalities who are approved to oversee the funding for the public. The DEP administers all funds issued for programs of this type in the State of Connecticut. Chairman Evangelisti offered to inquire with the State DEP as to why other states can allow homeowners to perform the work on their own. Mr. Potts's next question was if the WPCA has considered using a "geo probe" rig rather than digging test pits? Chairman Evangelisti answered yes. Mr. Potts also asked, why the town is limiting its selection for ATS system to only 3-4 systems? Peter Grose answered that it depends how many systems are found to be acceptable. Regardless, the DEP feels it would be better to limit it to a few good systems for easier management. And finally, Mr. Potts asked if the Board would use a nonproprietary system? Mr. Potts feels the top performer is RSF, which is nonproprietary, and he

feels the WPCA should let homeowners know that there is a good non-proprietary system out there. Chairman Evangelist said he would address the issue.

A motion was made by Robert Powitz at 8:30PM to begin an Executive Session. This motion was seconded by George Gwizd. The motion was accepted unanimously. Members of the public and the staff were dismissed.

XI. Executive Session: For Purpose of Personnel Discussion

In Attendance: Eugene Evangelisti, Dr. Robert Powitz, Charles Wehrly, Nelson Engborg, Doris Zumbroski, John Claffey, Jr., and George Gwizd.

In Executive session there were no motions made and no votes taken.

XII. Adjournment

A motion was made by Chuck Wehrly to appoint Robbie Marshall as the interim WPCA Coordinator. It was seconded by George Gwizd and carried unanimously.

There was a brief discussion with Ms. Marshall regarding the open WPCA Coordinator position; its hours, and activities. Ms. Marshall accepted the position.

A motion to adjourn was made at 9:10PM by Dr. Robert Powitz. It was seconded by Nelson Engborg and carried unanimously.

The next regularly scheduled meeting will be on Monday February 22, 2009 at the Pasbeshauke Pavilion at Saybrook Point Park, College Street Extension, Old Saybrook, Connecticut.

Respectfully Submitted,

Old Saybrook Water Pollution Control Authority

Joanne Rynecki
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WPCA Clerk