

**DRAFT  
TOWN OF OLD SAYBROOK  
WATER POLLUTION CONTROL AUTHORITY  
302 MAIN STREET  
OLD SAYBROOK, CT 06475-2369**

**REGULAR MEETING MINUTES**

Monday, August 9, 2010

The Town of Old Saybrook Water Pollution Control Authority met on Monday August 9, 2010, in the Old Saybrook Town Hall, First Floor Conference Room, 302 Main Street, Old Saybrook, Connecticut to conduct its regularly scheduled first Monday meeting of the month.

**I. Call to Order**

The meeting was called to order by Chairman Eugene Evangelisti at 7:32PM.

**II. Roll Call of Members and Introduction of Staff and Consultants and Seating of Alternates**

Eugene Evangelisti, Nelson Engborg, Robert Powitz, John Claffey, Jr., Doris Zumbroski, Chuck Wehrly, and George Gwizd were present. Elsa Payne and Ed Gyllenhammer were absent. John Claffey, Jr. was seated for Elsa Payne.

Also in attendance were; Kurt Mailman, Fuss & O'Neill, Robbie Marshall, WPCA Coordinator, and Gratia Lewis, Financial Manager.

**III. Acceptance of Agenda – August 9, 2010**

**A motion** was made by Dr. Robert Powitz to accept the Regular Meeting Agenda of July 26, 2010. The motion was seconded by Doris Zumbroski. No Discussion. The motion was carried unanimously.

**IV. Approval of Minutes: Meeting July 26, 2010**

**A motion** was made by Dr. Robert Powitz to accept the minutes of July 26, 2010. The motion was seconded by George Gwizd. No Discussion. The motion was accepted 6-0-1. Chuck Wehrly abstained.

**V. Comments from Members and Chairman:**

George Gwizd is awaiting a reply from Comcast to schedule a meeting regarding a television information segment. Chairman Evangelisti updated the members on Saybrook Acres. He is currently meeting with homeowners in SA-3. Half of the properties in SA-2 have testing completed and SA-1 is completed and ready to go out to bid in September. The members discussed issues that have come up with properties that were updated in the last 20 years but, are not compliant with the current sanitary system requirements. As an example, there are systems installed prior to 1990 with only one compartment and will need to be upgraded. Investigation is required for each property to determine compliance. There was a

discussion regarding the proposed "Marina Village" development on Ferry Road which includes an on-site sewage treatment system.

**VI. Questions from Public:** none

**VII. Financial Reports**

- a. **Invoices** - none
- b. **Budget** – Gratia Lewis distributed the new formatted budget to members. The new format allows for more detail on line items, if necessary.
- c. **Clean Water Fund/Small Cities Grant** – Originally, the initial site investigation cost was \$393.00 per WWMD test site. Since we purchased the new excavator the cost has been reduced to \$282.62 per WWMD test site. The WPCA is saving \$110.38 per test site. There is also a savings for the Small Cities Grant sites.

**VIII. Staff Reports**

- a. **Correspondence** – Robbie Marshall emailed members the link for the article in the Harbor News regarding the Winterization Ordinance. She also sent copies of the articles in the Saybrook Events regarding WWMD updates, stormwater run-off, and Sound Gardening from the EPA.
- b. **Saybrook Acres Update** – SA-4 letters will be sent out next week.

**IX. Fuss & O'Neill Reports**

- a. **Clean Water Fund** – The DEP has indicated that the closing on the Clean Water Funds application may occur sometime in September.
- b. **Saybrook Acres** – SA-1 investigation is complete. F & O is compiling the information and working on the septic designs. There are about a third of the properties that may need the building outlet elevation raised or a rerouting of pipes to more suitable soils on the lot.
- c. **Emergency Repairs** – There are 20 properties included in SA-1 now because we have added 4 emergency repairs. F & O will be sub-contracting with a local surveyor to perform the surveys on the 4 emergency properties in SA-1.
- d. **Bid Packages** – F & O is working on the Bid Package Template.
- e. **Oyster River East Surveys** – The survey is complete for Oyster River East and the CT Water Company has marked the water mains.
- f. **AT System** – Peter Grose is working to develop AT information seminars. Robert Powitz would like F & O to also research the Rapid Sand Filter with a Narrow Shallow Trench.

**X. Old Business: Ordinance 75 Revision**

Robbie Marshall, Charles Wehrly, Robert Powitz, and Mike Evangelisti attended the 2<sup>nd</sup> Ordinance 75 revision meeting to review changes. Dr. Powitz recommends keeping the Pump out Program in-house and adding language to allow a course of action for homeowners who do not comply. Chairman Evangelisti suggested charging a fee to septic pump out providers who do not return the pump-out ticket. Charles Wehrly suggested adding a provision for properties that do not comply with the pump out program. Mr. Wehrly suggested the WPCA could perform the pump-out and bill the homeowner on the tax bill with an administrative fee.

**A motion** was made by Dr. Robert Powitz to keep the Pump-out Program In-house and develop it through revisions to the ordinance (Ordinance 75: Management of On-Site Sewage Disposal Systems) and policy. It was seconded by George Gwizd and carried unanimously.

## **XI. New Business:**

**A motion** was made by Dr. Robert Powitz to amend the agenda by adding XII. Item b. Other. It was seconded by George Gwizd and carried unanimously.

### **a. Pump Out Program Review**

**b. Other** – Dr. Powitz would like to see septic tank and tank chamber construction criteria revised for the WPCA policy and Ordinance 75. The members discussed the criteria and agreed on the wording to be outlined in the motion.

**A motion** was made by Dr. Robert Powitz to implement a policy on septic tank and pump chamber construction as follows: A Septic Tank must be water-tight and designed and constructed so as to permit the settling of solids, the digestion of organic matter by detention and the discharge of the liquid portion to a Leaching System. (1) Concrete Septic Tanks should be constructed of minimum 5000 PSI concrete and use a polymer coating on the inside of the structure. Asphalt sealant is not permitted inside or outside of the structure. Concrete tanks are required to have the interior midline seam grouted and the entire inside of the structure epoxy coated. Monolithic tanks (one continuous unit including the lid) must be coated on the entire inside with an epoxy or material of similar modulus characteristics. (2) A Pump Chamber [that collects the Septic Tank effluent and contains a pump, pump control floats, and a high-water alarm float] must comply with the construction criteria of Septic Tanks.

It was seconded by George Gwizd and carried unanimously.

## **XII. Executive Session: Discussion of Personnel and Legal Issues**

**A Motion** to enter into Executive Session for the purpose of discussing personnel and legal issues was made at 9:10PM by George Gwizd. This motion was seconded by Dr. Robert Powitz and carried unanimously.

**In Attendance:** Eugene Evangelisti, Nelson Engborg, Dr. Robert Powitz, Doris Zumbroski, John Claffey, Jr., and George Gwizd. Also in attendance were Kurt Mailman, Robbie Marshall and Gratia Lewis.

**In Executive session there were no motions made and no votes taken.**

## **XIII. Adjournment**

**A motion** to adjourn was made at 9:40PM by George Gwizd. The motion was seconded by Dr. Robert Powitz and carried unanimously.

The next regularly scheduled meeting will be at 7:30PM on Monday August 23, 2010 at the Old Saybrook Town Hall, Basement Level Cafeteria, 302 Main Street, Old Saybrook, Connecticut.

Respectfully Submitted,

Old Saybrook Water Pollution Control Authority

*Joanne Rynecki*

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WPCA Clerk

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