

**DRAFT**  
**TOWN OF OLD SAYBROOK**  
**WATER POLLUTION CONTROL AUTHORITY**  
**302 MAIN STREET**  
**OLD SAYBROOK, CT 06475-2369**

**REGULAR MEETING MINUTES**

Monday, August 23, 2010

The Town of Old Saybrook Water Pollution Control Authority met on Monday August 23, 2010, in the Old Saybrook Town Hall, Lower Level Cafeteria Conference Room, 302 Main Street, Old Saybrook, Connecticut to conduct it's regularly scheduled second Monday meeting of the month.

**I. Call to Order**

The meeting was called to order by Chairman Eugene Evangelisti at 7:30PM.

**II. Roll Call of Members and Introduction of Staff and Consultants and Seating of Alternates**

Eugene Evangelisti, Nelson Engborg, Robert Powitz, John Claffey, Jr., Doris Zumbroski, and George Gwizd were present. Elsa Payne, Charles Wehrly and Ed Gyllenhammer were absent. John Claffey, Jr. was seated for Charles Wehrly.

Also in attendance were; Kurt Mailman, Fuss & O'Neill, Robbie Marshall, WPCA Coordinator, Gratia Lewis, Financial Manager, Joanne Rynecki, WPCA Clerk, and members of the public.

**III. Acceptance of Agenda – August 23, 2010**

**A motion** was made by Dr. Robert Powitz to accept the Regular Meeting Agenda of August 23, 2010. The motion was seconded by Doris Zumboski. No Discussion. The motion was carried unanimously.

**IV. Approval of Motions and Minutes: Meeting August 9, 2010**

**A motion** was made by George Gwizd to accept the motions of August 9, 2010. The motion was seconded by Doris Zumbroski. No Discussion. The motion was carried unanimously.

**A motion** was made by Doris Zumbroski to accept the minutes of August 9, 2010. The motion was seconded by George Gwizd. No Discussion. The motion was carried unanimously.

**V. Comments from Members and Chairman:**

John Claffey would like clarification of how the WPCA will monitor homeowners who choose to upgrade their septic system on their own and are not part of the CWF program. Chairman Evangelisti explained that all properties within the WWMD that require septic system upgrades must adhere to the WPCA, DEP and CRAHD guidelines whether the work is done through the WPCA/CWF program or

through an independent contractor. CRAHD and/or WPCA will oversee the testing and installation performed by any independent contractor similar to the process and time table established for the Clean Water Fund program.

Chairman Evangelisti reports that the homeowner response in Saybrook Acres remains good. Other members commented that they have heard good reports about the program.

## VI. Questions from Public:

Mr. Potts, in the audience, asked the Members if standards have been developed for pre-treated water regarding leach fields. He continued that Rhode Island uses the shallow, narrow trench. He also asked about the requirements for nitrogen removal and is there anyone advocating for the use of generic systems with a proven track record which may be cost effective. For example, he noted the sand filter used in Charlestown RI has had good results. Dr. Powitz responded that the WPCA has not finalized the AT system requirements. The WPCA would like to use NSF approved systems. The WPCA is required by the DEP to obtain a 50% nitrogen reduction for each property. Mr. Potts also asked about concrete tank coatings to prevent acid erosion of the septic tanks. Chairman Evangelisti responded that the WPCA is doing research on the various coating products for the concrete tank as well as using a plastic tank where it makes sense.

Mr. Brown, in the audience, stated that he would like to know what the nitrogen levels are now on his property before he installs a new system so that he will have a baseline for the 50% reduction required by the DEP for AT systems. Kurt Mailman, of Fuss & O'Neill said that the 50% reduction is from input to the output of the system. They usually see an average of 38 mg per liter at the affluent and the goal would be to obtain 19 mg per liter going out, a 50% reduction. The Delegation has not been finalized yet by the DEP which will outline the final numbers.

## VII. Financial Reports

- a. **Invoices** – Traction pads for the excavator \$1,111.92; Star Computer for 2 office computers \$1,400.00; Shipman & Goodwin for the month of July 2010 \$8,340.00; CRAHD for July 2010, as adjusted, \$2,393.70. Gratia Lewis explained that the CRAHD bill was adjusted to remove charges for the MOA.

**A motion** was made by Robert Powitz to pay the bills as presented. The motion was seconded by Doris Zumbroski. No Discussion. The motion was carried unanimously.

- b. **Budget** – Budgets will be presented at the 1<sup>st</sup> meeting of each month.
- c. **Clean Water Fund** – Funds are expected by the end of September. A cash flow analysis for Phase 1 was prepared by Gratia Lewis and will be reviewed by Robert Fish in the Accounting Department. Gratia Lewis is researching and interviewing software providers to manage the Benefits Assessment package necessary for the CWF.
- d. **Small Cities Grant** – 4 properties are ready to send out invitations to bid.

## VIII. Staff Reports

- a. **Correspondence** – Robbie Marshall passed information to members for classes available through NEIWPC and Wetland Delineation Training. One bid was received to trace the water lines on properties from Langone Pipeline and Utility Contractors for \$125.00 per hour or \$250.00 per property. Robbie Marshall will perform all background verifications on the contractor prior to executing a contract.

**A motion** was made by Robert Powitz to contract with Langone Pipeline and Utility Contractors to trace the water lines. The motion was seconded by Doris Zumbroski. No Discussion. The motion was carried unanimously.

- b. **Saybrook Acres Update** – NOEL letters were sent to homeowners in SA-4.
- c. **Oyster River East Update** – Moving forward on the administrative side and will be ready for a Public Information Session and NOELS.

## IX. Fuss & O'Neill Reports

- a. **Clean Water Fund** – A realistic closing date for the CWF is the end of September. F & O received a proposal from Doane Collins Surveyors for 4 high priority repairs of approximately \$12,000. Nelson Engborg asked what F & O typically charges for a survey. Kurt Mailman responded that the last A-2 survey was billed at \$3,250.00.

b. **Saybrook Acres** – Draft design plans completed for SA-1 given to CRAHD for approval. 7 of the 15 properties in SA-1 will need the building outlet raised which is not eligible for reimbursement under the CWF and 3 of the 15 will require effluent pumping which is reimbursable

c. **Bid Packages** – Submitted draft template bid documents to WPCA, CRAHD, DEP and S & G for review.

f. **ATS** – Working on technical topics for the workshop tentatively scheduled for September.

- X. **Old Business – Pump Out Program Update** – 295 letters to be sent for the pump out program to homeowners in town.

## XI. New Business: none

**Motion** to amend the agenda to move Item XIV to Item XIII was made by Robert Powitz. This motion was seconded by George Gwizd and carried unanimously.

## XII. Public Hearing: Upgrade Standards

- a. **Septic Tank Criteria**

### Open Public Hearing

Mr. Potts, in the audience, offered to donate his \$2,000.00 credit he has from Carmody Tracking System to the WPCA. The WPCA uses the Carmody Tracking System to monitor the pump out program.

Chairman Evangelisti will submit information on technology regarding the concrete coatings to Robbie Marshall for review by the Members. Chairman Evangelisti informed the Members that the requirement for concrete septic tanks has been increased from 4,000 PSI to 5,000 PSI. The Members discussed the possibility of working with a monolithic rather than a mid-line tank. If a mid-line tank is necessary, due to space constraints, research on the technology used for the seal will need to be explored.

### **Close Public Hearing**

### **XIII. Executive Session: Discussion of Personnel and Legal Issues**

**A Motion** to enter into Executive Session for the purpose of discussing personnel and legal issues was made at 8:52PM by John Claffey. This motion was seconded by Dr. Robert Powitz and carried unanimously.

**In Attendance:** Eugene Evangelisti, Nelson Engborg, Dr. Robert Powitz, Doris Zumbroski, John Claffey, Jr., and George Gwizd. Also in attendance were Kurt Mailman, Robbie Marshall and Gratia Lewis.

**In Executive session there were no motions made and no votes taken.**

### **XIV. Adjournment**

**A motion** to adjourn was made at 9:32PM by George Gwizd. The motion was seconded by Nelson Engborg and carried unanimously.

The next regularly scheduled meeting will be at 7:30PM on Monday September 13, 2010 at the Old Saybrook Town Hall, First Floor Conference Room, 302 Main Street, Old Saybrook, Connecticut.

Respectfully Submitted,

Old Saybrook Water Pollution Control Authority

*Joanne Rynecki*

Joanne Rynecki  
WPCA Clerk